

Nominations Currently Being Accepted for the 2010/2011 Bronx HS of Science Parents' Association Executive Board

Parent Volunteers Needed

The Bronx High School of Science PA has formed a Nominating Committee to identify candidates who are interested in running for an elected office on the PA Executive Board. The election will be held in the spring of 2010 and elected candidates will commence serving a one year term from July 2010 through June 2011.

Nominations will close at the April meeting of the PA, presently schedule to be held April 14, 2010. Any "Parent" (as defined in the Chancellor's Regulations A-660) of a Bronx Science student is eligible to be a candidate for election to the Executive Board. We encourage committed Parents who would like to contribute to the quality of the Bronx Science experience for their child, and can dedicate some time to participating in the activities of the PA, to apply. Any Parent who would like to apply should submit their name and contact information to the Nominating Committee through the PA office at Bronx Science, 75 West 205th Street, Bronx, NY 10468 or by email to dboccio@mlgr.com.

The PA Executive Board elected positions are:

- Co-President
- First Vice President
- Second Vice President
- Treasurer
- Assistant Treasurer
- Recording Secretary
- Assistant Recording Secretary
- Members at Large (either 5 or 6 openings)

A description of the elected positions and the duties is listed below.

(a) President. The President or Co-Presidents preside at general membership meetings and meetings of the Executive Board; coordinate the activities of board committees; co-sign all checks with the Treasurer; prepare and distribute notices of all PA meetings in a timely fashion; represent the School at district and/or borough meetings; shall meet with the principal and parent coordinator to discuss parent involvement issues; attend Office for Family Engagement and Advocacy ("OFEA") professional development sessions; and shall perform all other duties incident to the office. One of the Co-Presidents or their designee shall be a member of the School Leadership Team.

(b) First Vice-President. The First Vice-President shall assist the President and Co-Presidents and shall assume the President's or Co-Presidents' duties in their temporary absence, or due to vacancy, or at their request.

(c) Second Vice-President. The Second Vice-President shall assist the President and Co-Presidents and the First Vice-President and shall assume their duties in their temporary absence, or due to vacancy, or at their request.

(d) Treasurer. The Treasurer shall be responsible for the monies and accounts of the PA bank accounts and shall keep the records pertaining thereto; shall co-sign all checks with the President or one of the Co-Presidents; shall provide a financial report at all general membership meetings; and shall perform all other duties incident to the office.

(e) Assistant Treasurer. The Assistant Treasurer shall assist the Treasurer in keeping the financial records of the PA and in the Treasurer's other duties. The Assistant Treasurer shall assume the Treasurer's duties in the temporary absence or incapacity of the Treasurer, or due to vacancy, or at the request of the Treasurer, President or one of the Co-Presidents.

(f) Recording Secretary. The Recording Secretary shall keep a full and accurate report of the proceedings of all regular and special meetings of the PA and of the Executive Board; shall keep track of all motions and related calls for consensus and votes; shall distribute monthly draft and final minutes; shall maintain meeting attendance rosters; and shall perform all other duties incident to the office, including maintaining records of elections of Executive Board and SLT member.

(g) Assistant Recording Secretary. The Assistant Recording Secretary shall assist the Recording Secretary and shall assume the duties of the Recording Secretary in his or her temporary absence or incapacity, or due to vacancy, or at the request of the Recording Secretary, the President or one of the Co-Presidents.

(h) Members at Large. The members at large will participate in executive Board deliberations and assist with activities of the Executive Board of behalf of the PA.